



Schedule of Charges 2013-2014

Full-Time Students (12-18 hours per semester):

	<u>Per Year</u>	<u>Per Semester</u>
Tuition ¹	\$24,836	\$12,418
Technology	\$450	\$225
Student Activity	\$450	\$225
January Term ²	\$365/credit	
May Term	\$365/credit	
Online Consortium of Independent Colleges and Universities (May Term / Summer Term)	\$750/course	

Residential Life ³

Campbell Village (I, II, III, and IV) and Cochran Hall	\$5,200	\$2,600
Goodnight/Woolery/Harlan/Phillips Halls	\$4,800	\$2,400
Fraternity/Sorority Houses	\$4,800	\$2,400
Double Room as a Single Additional \$500.00/Semester (subject to availability) Traditional single room subject to appropriate charges		
January/May Term Housing (no charge for full-time fall/spring residential students)	\$45/week	

Meal Plans

Board	\$4,546	\$2,273
May Term Board	\$105/week	
January Term Board ⁴	\$105/week	

Part-Time Students (1-11 credit hours per semester):

Tuition per credit hour ^{5,6}	\$675/credit	
Technology	\$112.50	\$56.25
January Term	\$365/credit	
May Term	\$365/credit	
Online Consortium of Independent Colleges and Universities (May Term / Summer Term)	\$750/course	
Audit ⁷		
<ul style="list-style-type: none"> • Full-time students • Part-time students • Community audit • Alumni (graduates) 	Part of load \$100 per credit hour \$100 per credit hour \$50 per credit hour	

Deposits – New Students Only:

Orientation	\$125
Registration Deposit (Only refundable upon graduation)	\$150

Miscellaneous Fees/Fines:

Class Fees (applicable class fees are listed in the College Catalogue)		
Parking Fines (applicable fines are listed in the Bethany College Policy Manual, Vol. VII, Student Life Policies)		
Transcript Fees (official and student issued)	\$10	
Vehicle Registration Fee ⁸	\$150	
Returned Check Fee	\$25	
Early Withdraw ⁹	\$150	
Health Insurance	\$720	
Laundry Fee	\$120	\$60
Private Music Lessons (each semester for one-half hour weekly)		\$300
Student Teaching Placement fee (for teacher education students)	\$100	
Social Work Placement fee (for social work students)	\$100	
Continuous Enrollment Fee ¹⁰		\$125
BethBridge Program (enrollment by invitation)	\$1,600	
Program for Academic and Social Success (PASS) ¹¹	\$1,000-5,000	\$500-2,500

Billing Information/Dates:

Students are expected to register at the times and places announced. Registration is not considered complete until all charges have been paid or arrangements for payments have been made.

January Term (first-year students)--January Term is required of all first-year students; this is non-refundable. Financial aid packaging will include appropriate January Term fees. Due to the concentrated nature of January Term, there is no add/drop period nor a prorated withdrawal period following the start of the class.

January Term (other students)--Those students wishing to include January Term in their annual packaging, must notify the Office of Financial Aid prior to annual packaging. Otherwise, students will be billed subject to the fees stated above and billed according to the timetable below. Due to the concentrated nature of January Term, there is no add/drop period nor a prorated withdrawal period following the start of the class.

Billing/Payment Dates:

- Fall Semester 2013 invoices will be issued July 8, 2013 and are due by August 12, 2013
- Deadline for non-freshman students to register for January Term 2014 is December 17, 2013. After the deadline a \$50 late fee will apply. (Please note for all non-freshman students, financial aid packages must be included in the fall billing period. Students wishing such packaging should so indicate prior to annual packaging)
- Spring Semester 2014 invoices will be issued December 5, 2013 and are due by January 6, 2014.
- A \$250 late fee will be imposed if Fall Semester payment (or alternative) is not received by August 12, 2013 and Spring Semester payment by January 6, 2014. The College reserves the right to cancel a student's registration for lack of payment.
- May Term, Summer Term, on-line, off-campus, and study abroad programs may have different charges and due dates. Consult the Office of Business/Finance for specific charges.

Degree Completion--As prescribed by the Charter and Bylaws of the institution, granting a degree from Bethany College is a three-step process involving the Registrar, the Faculty, and the Board of Trustees. The Registrar conducts a graduation audit on the date final grades are due at three points in the academic calendar: 1) at the end of the Fall Term; 2) at the end of the January Term; and, 3) and at the end of Spring Term. These dates are listed in the College Calendar which appears on Page 3 of the **Catalogue**. Only the names of those students who have completed all the requirements for the degree by one of the dates noted above will be submitted to the Faculty at its next regularly scheduled meeting, at which time the Faculty nominates the members of the list for a degree. The President then presents the list to the Board of Trustees which then confers the degree. Commencement exercises are held once each year, in May, at which time all degree recipients for that academic year receive their diplomas. All students who are candidates for graduation must resolve their financial obligations to the institution prior to their nomination for a degree, and transcripts will be withheld until the financial obligation is satisfied.

Comprehensive Examinations-- Students who wish to take Comprehensive Examinations must resolve their financial obligations to the institution at least one week prior to the first day of the written section of the Examination. Examination dates are listed in the College calendar which appears on Page 3 of the **Catalogue**.

Work Study--All students having an outstanding balance who participate in any work program offered at Bethany College are required to apply their earnings to their outstanding balance.

Refund Policies--Any notification of withdrawal or cancellation and request for refund must be in writing. A withdrawal form must be completed and all necessary signatures obtained. Oral requests for refunds will not be acted upon.

- **Tuition, Room and Board**--One hundred percent of the tuition, room and board charges, less special course fees, will be refunded if written notification of cancellation is made before the first day of classes. Other refunds of tuition, room and board will be made upon receipt of written notification of withdrawal or cancellation according to the following schedule:
 - 75% in the first week of the academic period
 - 50% in the second week of the academic period
 - 25% in the third week of the academic period
 - No refund will be made following the third week of the academic period.

The academic period referred to above is the normal semester (fifteen weeks) of the College. If a student is enrolled in an academic period of different duration, the refund periods stated above will be adjusted proportionally (in an academic period of one half the length of a normal semester the refund periods above would be one half as long). Refund checks will be issued within thirty days if all financial aid has been received.

- **Discipline**--In case of dismissal for breach of college disciplinary rules, no refund will be given.
- **Deposits**--Any refundable deposit (for example, a key deposit) will first be applied against the student's outstanding balance. If the student's outstanding balance exceeds the refundable deposit, the student will not be entitled to the refund of such deposit.
- **Appeals**--Students or parents who feel that unusual circumstances warrant exception from the published refund policy should submit a written explanation of these circumstances to the Executive Vice President.
- **Title IV Federal Financial Aid Recipients**--The Refund/Replacement Policy governs the return of Title IV funds when a student withdraws before completing more than 60% of the semester. Funds must be returned to the following sources in specific order until the total amount of the school's responsibility has been satisfied:
 - Unsubsidized Federal Stafford Loans
 - Subsidized Federal Stafford Loans
 - Subsidized Direct Stafford Loans
 - Perkins Loans
 - Federal PLUS Loans
 - Direct PLUS Loans
 - Federal Pell Grants
 - FSEOG
 - Other Title IV Assistance

Fees Specific to Off Campus Study

Institutionally funded financial aid is not applicable to the off campus study programs listed below. The Tuition Exchange, The Council of Independent Colleges Tuition Exchange and Employee Tuition Benefit are not applicable to the off campus study programs listed below. The listed charges are based upon the tuition charged by the host institution at the time of the publishing of this schedule. Such charges may be changed by said institutions at any time and without notice to Bethany College and the student. When changed by the host institution Bethany College reserves the right to revise this schedule to reflect such change. In addition to the charges below, the College requires each student to purchase international health insurance from an insurer approved by the college, the charge for which varies by location and length of stay.

Heidelberg-- \$12,418 for one semester (includes tuition, fees, stipend to sponsor in Germany). Airfare and other travel is the responsibility of the student.

Paris Sorbonne-- \$12,418 for one semester (includes tuition and fees, stipend to sponsor in France). Airfare and other travel is the responsibility of the student.

Seigakuin-- \$12,418 for one semester (includes tuition and fees), and an additional \$4,546 for room and board. Airfare and other travel is the responsibility of the student.

Regents College-- \$12,418 for one semester (includes tuition and fees) and approximately an additional \$5,320 for room and board. Airfare and other travel is the responsibility of the student.

Oxford University-- \$14,940 for one semester (includes tuition and fees, five educational tours, medical plan, and room). Airfare, other travel and board are the responsibility of the student.

Spain\$12,418 for one semester (includes tuition and fees, stipend for sponsor in Spain). Airfare and other travel is the responsibility of the student.

Harlaxton--\$14,478 for one semester (includes tuition, room, board and fees). Airfare and other travel is the responsibility of the student.

Washington Center\$12,418 for one semester (includes tuition and fees). Travel and room and board is the responsibility of the student.

Student Teaching--\$12,868 for one semester (includes tuition and fees) and the additional cost for pre-school week board and \$100 fee for placement.

Social Work Placement-- \$12,868 for one semester (includes tuition and fees) and the additional cost for pre-school week board and \$100 fee for placement.

The above prices are subject to change.

Unpaid Accounts

Any fees, fines or miscellaneous payments not received by due dates may result in the student being administratively withdrawn from the College. Future registrations will not be allowed, nor will grades, diploma, certificates or transcripts be provided until any balance is cleared. Re-instatement to the College will require payment of all amounts due and compliance with the usual re-admission procedures. The student is responsible for all collection agency fees, attorney fees, court costs and other costs necessary for the collection of amounts not paid by the due date. Students whose accounts are assigned to collection may have their credit adversely affected and may have difficulty in obtaining credit in the future.

- ¹ Students enrolled for more than 18 credit hours in the Fall or Spring Semester will be charged \$675 for each credit hour beyond 18 in addition to the regular full-time tuition.
- ² Enrollment in January Term is required of all freshman. This is non-refundable. Freshman not attending January Term will be required to attend May Term. Standard May Term costs apply.
- ³ Reference the **Bethany College Policy Manual, Vol. VII, Student Life Policies** for residential policy. Students found to be in violation of this policy will be charged \$500 per semester or \$1,000 for the year.
- ⁴ Students living on campus while preparing for or taking senior comprehensive examinations will be charged appropriately.
- ⁵ Senior Citizens (55 years of age and up) may take up to three credit hours per semester without charge. Such students must pay all applicable registration and course (studio, laboratory, etc.) fees.
- ⁶ Students and residents enrolled at Bethany for the purpose of completing comprehensive exams and/or senior projects will be charged an appropriate amount as per the fees listed for part time tuition per credit hour. Should students reside in campus housing this period, appropriate room and board charges will apply.
- ⁷ Requires permission of the instructor. Permission to audit will not be granted if auditors would displace students who are taking the course for credit.
- ⁸ Vehicle registration fee is an annual fee and is required to be paid to register any vehicle brought to campus by a student. Should the student leave school during the year or cease to have a vehicle on campus, the fee is not refundable.
- ⁹ Student is present on campus but withdraws prior to the first day of classes.
- ¹⁰ **Continuous Enrollment** is required for all matriculated students. Continuous enrollment is defined as enrollment from the semester of admission until the completion of all degree requirements. Students who are not enrolled in credit bearing academic courses at Bethany College (or through one of its approved study abroad or off-campus programs) during a semester must pay the continuous enrollment fee of \$125 to maintain their status as matriculated students. Students must be enrolled as Continuous Enrollment in order to resolve an incomplete course, sit for comprehensive examination(s), or complete a senior project. Likewise, students must be enrolled in order to qualify for the transfer of credit stipulation within the Academic Residence Requirement or to complete any additional outstanding graduation requirement. The only other status option for a student wishing to take no courses during an academic semester is withdrawal from the College.
- ¹¹ Student must be qualified for admittance.

Tuition and Fees are subject to change

