

Bethany

A Small College of National Distinction

Carnegie Mellon University
Heinz College

Memorandum of Agreement between Bethany College and Carnegie Mellon University's H. John Heinz III College

Carnegie Mellon University's H. John Heinz III College and Bethany College agree to offer a collaborative accelerated master's program to qualified Bethany College students. The program, structured as three years at Bethany College followed by three to four semesters at the Heinz College (depending upon the master's degree program), will result in students receiving both bachelor's and master's degrees in less time than is normally required. This agreement details the programs, admission process, requirements, and the curriculum of each of the programs.

Programs of Study

Master of Science in Public Policy and Management (MSPPM)
Master of Science in Health Care Policy and Management (MSHCPM)
Master of Science in Biotechnology and Management (MSBTM)
Master of Arts Management (MAM)
Master of Information Systems Management (MISM)
Master of Science in Information Security Policy and Management (MSISPM)

Eligibility

The program is designed for Bethany College students who have completed their junior year.

Admissions and Enrollment Requirements

Students will apply in the fall of their junior year for admission at the beginning of their senior year. To apply, students must take the GRE (or GMAT), complete an application form and submit transcripts from all universities attended, three letters of recommendation, and a resume. Students can apply on-line for free. Students are granted admission on the basis of academic achievement, performance on the GRE, leadership experience, experience in the proposed field of study, fit of their goals with the program, and recommendations that indicate they are capable of excelling in a rigorous master's program. No single factor guarantees or prevents admission; all factors are weighed in the process.

Prior to matriculating at the Heinz College, admitted students are required to submit a "Senior Status Verification" form with all necessary signatures to the Heinz College prior to the start of their first semester as a graduate student. Financial Aid will not be processed until this form is received. Admitted students are also required to submit the "Bethany College Dual Degree Program Approval Form" document to the Bethany College Registrar.

Tuition and fees

Students will pay tuition and fees to Bethany College from their freshman through junior years. They will pay tuition and fees to Carnegie Mellon for their graduate program, either three or four semesters beyond the completion of the junior year, depending upon the master's degree program. Bethany students also will be responsible for paying a maintenance fee to Bethany while enrolled at Carnegie Mellon in their senior year.

Financial Aid

Because Bethany College students will not receive their bachelor's degrees until they complete the Heinz College degree, the federal government requires that Bethany College be responsible for the processing of federal financial aid. To enable this, Bethany and Heinz will enter into a financial aid consortium agreement concurrent with this agreement. A copy is attached to this document.

Conferral of Degrees

Students will receive both the bachelor's and master's degrees upon completion of their graduate program at Carnegie Mellon. Bethany College will count units taken during the master's program toward the student's bachelor's degree according to its policies and procedures. The student will be responsible for forwarding to Bethany College an official transcript and the Heinz College will forward other necessary information (letter confirming completion of master's degree requirements) on student academic performance at the conclusion of the student's required course work. Based on its review of the student's academic performance, Bethany College will confer the bachelor's degree and will forward a final transcript, including date of graduation and degree conferred, to the Heinz College. Once the final transcript from Bethany College has been received, the Heinz College will confer the master's degree.

Scholarships

Bethany College students will be eligible for scholarship support from Bethany College for their freshman through junior years. They will be eligible for scholarship support from the Heinz College for the length of their graduate program and can apply to any and all Heinz College scholarship funds for which they are eligible (based on program and the individual scholarship fund's specific requirements).

Number of Students

Each year, the Heinz College will admit a maximum of ten qualified Bethany College students.

Exclusivity of Relationship

Over the next five years, the Heinz College's goal is to develop relationships with partner schools throughout the country that will result in a maximum of 50 AMP students entering the Heinz College each year. We believe the ultimate number of such partner colleges to be in the range of five to seven, but the number depends on experience gained over the next few years.

Marketing

Both Bethany and Heinz will market the Accelerated Master's program to students currently enrolled at Bethany College. Heinz admissions directors will hold presentations in the fall to inform students of the program and answer questions. Bethany students will be invited to the fall and spring Heinz College visitation events to see the school and meet faculty, staff and current Heinz students. Bethany College may publicize the accelerated master's program in its recruitment materials.

Prerequisites

The MSPPM, MSHCPM, MSISPM, MEIM and MAM programs do not have formal prerequisites for admission. However, because the curriculum is highly quantitative, students should take at least one 200 or 300 level course in statistics and in pre-calculus. Students who have not taken this coursework may be required to attend a summer program at the Heinz College for four weeks prior to the start of their program. There is no tuition for the summer program. We would encourage students to take these courses at Bethany.

Students applying for the MISM program should have taken courses in Java programming and database management prior to admission.

Students applying for the MSBTM program are required to have declared their undergraduate major in one of the natural sciences in order to qualify for admission.

Both institutions understand that curricular requirements within the masters' programs are subject to change based on periodic program reviews. Both institutions also agree that the specifics of this agreement may be open for review and discussion in the future, including the number of students who can enroll, programs to be included, and admissions requirements.

Primary Contact

Each institution will appoint one person to act as that institution's primary contact for purposes of implementing the provisions of, and questions or problems relating to, this Memorandum of Agreement. Until such time as the Dean of Heinz College or his or her designee advises Bethany otherwise, CMU's primary contact information is as follows:

Name/Title:	David Eber, Director of Admissions and Financial Aid	Telephone:	(412) 268-2164
Address:	Carnegie Mellon University	Facsimile:	(412) 268-7036
	H. John Heinz III College	E mail:	deber@andrew.cmu.edu
	5000 Forbes Avenue		
	Pittsburgh, Pennsylvania 15213		

Until such time as the President of Bethany College or his or her designee advises CMU otherwise, their primary contact information is as follows:

Name/Title:	Dr. Darin E. Fields	Telephone:	304-829-7311
Address:	Bethany College	Facsimile:	304-829-7312
	Bethany, West Virginia 26032	Email:	dfields@bethanywv.edu

Term of Memorandum of Agreement


This Memorandum of Agreement will be effective from the date of signature and will remain in effect until terminated by mutual written consent of both institutions or an institution terminates this Memorandum of Agreement by giving written notice of termination to the other institution at least twelve (12) months in advance of termination. In the event of termination of this Memorandum of Agreement, the institutions shall discontinue the use of the names "Carnegie Mellon University", "Carnegie Mellon University's Heinz College", and "H. John Heinz III College" (in the case of Bethany) and "Bethany College" and "Bethany" (in the case of CMU), and similar references, marks and logos of the other institution, in connection with the partnership program, except references to the historical relationship between the institutions, and all signage, stationery, catalogs, promotional materials and similar items shall be revised accordingly, and

Both institutions understand that curricular requirements within the Heinz College's masters program are subject to change based on periodic program reviews. Both institutions also agree that the specifics of this agreement may be open for review and discussion in the future, including the number of students who can enroll, programs to be included, and admissions requirements.

For Bethany College:

Dr. Scott Miller

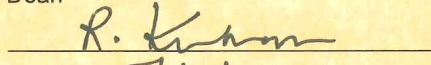
President


Date 5-16-12

For H. John Heinz III College:

Ramayya Krishnan

Dean


Date 5/16/12